

**Position Applying For:**  
Maintenance/Mowing

Date: \_\_\_\_\_

Rogersville  
Church Hill  
Rutledge



TEL 423-272-8540  
FAX 423-272-4710  
TTY 1-800-848-0298

**Personal Data**

**Name** (please print): \_\_\_\_\_  
Last First Middle

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ Text:  Yes  No **Email:** \_\_\_\_\_

Have you ever been employed here before?  Yes  No If yes, give dates. \_\_\_\_\_

Are you employed now?  Yes  No If yes, may we contact your present employer as to work performance?  Yes  No

Do any relatives/friends work here or are you related to anyone affiliated with Rogersville Housing Authority?  Yes  No  
If yes, please list name and relationship: \_\_\_\_\_

If hired, can you provide evidence/proof of your legal right to live and work in this country?  Yes  No

If hired, on what date would you be available for work? \_\_\_\_\_

Have you been convicted of a felony within the last 7 years?  Yes  No If yes, please explain: \_\_\_\_\_

Veteran of the U.S. Military?  Yes  No If yes, branch of service: \_\_\_\_\_

Do you possess a valid Motor Vehicle Operator's License (Driver's License)?  Yes  No  
State: \_\_\_\_\_ Number: \_\_\_\_\_ (DMV driving history check may be requested.)

If hired, do you have a reliable means of transportation to and from work?  Yes  No

If required, would you be willing to have a physical examination for this position?  Yes  No

**Education:**

High School Diploma/GED or equivalent:  Yes  No

High School \_\_\_\_\_ City \_\_\_\_\_ College/University \_\_\_\_\_ Degree \_\_\_\_\_

List any Certifications (electrical, welding, heat and air, etc.): \_\_\_\_\_

**Special Skills, Qualifications and Training:**

Experience with (Check all that apply.):

\_\_\_\_ Zero-turn mower \_\_\_\_ Weed eater \_\_\_\_ Leaf blower \_\_\_\_ Chainsaw \_\_\_\_ Hammer \_\_\_\_ Shovel \_\_\_\_ Pressure washing  
\_\_\_\_ General tools (screwdriver, wrench, tape measure, etc.) \_\_\_\_ Drywall \_\_\_\_ Tile \_\_\_\_ Painting \_\_\_\_ Plumbing \_\_\_\_ Electrical work  
\_\_\_\_ Pulling/Backing a trailer \_\_\_\_ 20Volt Cordless Tools

Summarize special skills and qualifications acquired from employment or other experience and how they will benefit you in this position:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Activities**

If any, please list professional, trade business, or civic activities and offices held. \_\_\_\_\_

\_\_\_\_\_

**Employment Experience**

Start with your present or last job, include military service assignments and volunteer activities. Attach additional sheet if needed.

Employer:	Date Employed	Job Title:
Address:	From:	Work Performed:
Phone:	To:	
Supervisor:		
Reason for Leaving:		May we request employment information? <input type="checkbox"/> Yes <input type="checkbox"/> No
Employer:	Date Employed	Job Title:
Address:	From:	Work Performed:
Phone:	To:	
Supervisor:		
Reason for Leaving:		May we request employment information? <input type="checkbox"/> Yes <input type="checkbox"/> No
Employer:	Date Employed	Job Title:
Address:	From:	Work Performed:
Phone:	To:	
Supervisor:		
Reason for Leaving:		May we request employment information? <input type="checkbox"/> Yes <input type="checkbox"/> No

**References** List three references who are familiar with the quality of your work, and who are NOT related to you.

1. Reference  
 Name \_\_\_\_\_ Address \_\_\_\_\_ City/State \_\_\_\_\_  
 Phone (Cell/Home): \_\_\_\_\_ Email: \_\_\_\_\_

2. Reference  
 Name \_\_\_\_\_ Address \_\_\_\_\_ City/State \_\_\_\_\_  
 Phone (Cell/Home): \_\_\_\_\_ Email: \_\_\_\_\_

3. Reference  
 Name \_\_\_\_\_ Address \_\_\_\_\_ City/State \_\_\_\_\_  
 Phone (Cell/Home): \_\_\_\_\_ Email: \_\_\_\_\_

**Applicant's Statement**

PLEASE READ and SIGN BELOW: APPLICANT CERTIFICATION, AUTHORIZATION and UNDERSTANDINGS

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge and that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

I understand that nothing contained in the application or conveyed during any interview which may be granted is intended to create an employment contract between me and the Rogersville Housing Authority. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Rogersville Housing Authority, and that no promises or representation contrary to the foregoing are binding on the Rogersville Housing Authority unless made in writing and signed by me and the Rogersville Housing Authority's designated representative.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The Rogersville Housing Authority is an Equal Opportunity Employer. No person shall be excluded from being considered for employment for the Rogersville Housing Authority based on the grounds of race, color, sex, religion, national or ethnic origin, familial status, sexual preference, gender identity or disability.