Rogersville Housing Authority

902 LOCUST STREET ROGERSVILLE, TN 37857



TEL 423-272-8540 FAX 423-272-4710 TTY 1-800-848-0298

The following documents <u>MUST</u> be submitted with your completed application in order to process it and add it to our waiting list:

- Birth Certificate for all members listed on the application
- Social Security Card for all members listed on the application
- Driver's License / Photo I.D. for all members 18 years of age and older
- Proof of Income SS / SSI Awards Letter, Paystubs (the 4 most current paystubs you've received), Families First Awards Letter, proof of Child Support payments received, Unemployment Benefits, etc...
- Food Stamp Awards Letter
- Proof of Custody if applicable
- Vet Records for Dogs Rabies and Distemper shots are current and proof of spay / neuter
- Vet Records for Cats Rabies shot is current and proof of spay / neuter

*** More documents may be requested after you submit your application. ***

Before submitting your application, make sure each section is filled out, all "yes" and "no" questions are marked, and each page that requires a signature is signed and dated by each household member 18 years of age and older.

Failure to complete the application or provide the above-mentioned documents will result in your application being returned to you and not being added to the waiting list.

